

Eatonville Newsletter

November 2024

Celebrating 53 years providing childcare in Etobicoke



From Administrators

Late Policy

Upon enrollment at Terry Tan Child Centre, all families are informed of the hours of operation, 7:30-6:00 from Monday to Friday. Hours of operation are also listed on the centre website and in the Parent Handbook that each family receives upon request or enrollment.

If the person responsible for picking up the child is going to be late, a call is expected to be placed to Terry Tan in order that their child may be notified and arrangements at the centre may be made. In the event of severe weather or traffic mishaps, it is possible that children and staff must remain at Terry Tan after closing. However, it is important not only to the child/ren but the remaining staff that child/ren are picked up on time.

Families are requested to ensure there is a responsible person who is able to pick up before 6:00 in the event of their delay. When this is not possible, a late fee charge will be applied. As the requirement that two staff must remain on site when a child is not picked up by closing, compensation from the parent is expected.

Payment is due immediately and is per child. The time stamp on the centre telephone (which is consistent for all rooms) will be used to determine the time.

If you are late on an ongoing basis, a meeting may be held with the Supervisor to determine the ability to meet the family's needs. Late pick-ups are discouraged and may result in losing the child's space at Terry Tan.

Children who are not picked up by 6:30 where staff are unable to contact an alternate are considered to be "abandoned" and a call to CAS will be made. Attempts to reach the parent/alternate will be made every 10 minutes.

6:01- 6:10	\$25.00/child
6:11-6:15	\$35.00/child
6:16-6:25	\$40.00/child
6:26-6:30	\$50.00/child

Board and Staff News

Next Board meeting will be held on Nov 13th, via ZOOM. Please notify Michelle if you would like to attend.



Terry Tan Child Centres close at 6 pm.

Please notify us as soon as possible if you anticipate that you will be late picking up your child. Also note the late fee will be imposed.

Special Dates

-3rd (daylight savings time ends, clocks go back one hour)

-Photo Day (in the morning)
15 & 29 – PA Day-no School for FDK/School age children

It is important that we can connect with you, especially in the event of an emergency.

Please notify the centre if any of your contact or pick up information has changed.

fyi,

Please ensure that you are sending your child in with the appropriate clothing for outdoor play given the time of year. The weather is constantly changing, and each day seems a little cooler now!! Items to consider are splash pants/snow pants, winter jacket, winter boots, hat, mittens. Please include your child's name on all belongings.



Our thanks to all families who participated in recognizing the dedication and devotion to the children and families here at Terry Tan during Childcare Workers Appreciation Day held last month.



A REMINDER for next month!
Terry Tan will be close December 25th and 26th.

***We will be open on December 24th from 7:30-2pm and December 31st 7:30-2pm.**

***Please note that children picked up after this time will be charged the late fee**